

# Career Opportunity

## Home Base Visitor

SALARY: \$28,724.80 - \$45,240.00 Annually

CLOSES: 12/26/2012

JOB TYPE: Contract/Grant-Funded/Full-Time

**POSITION OVERVIEW:** The purpose of this position is to function as a member of the Maricopa County Head Start Zero - Five teaching team and to support parents and pregnant women in promoting the optimal development of their children. Home visitors serve highly diverse families using dynamic, developmentally appropriate home-based education designed to encourage and support the development of children and their families.



**POSITION QUALIFICATIONS:** High school diploma or a GED certificate, in combination with a national credential as a Certified Child Development Associate (CDA) or CDA equivalency (or must earn a CDA within one year of hire) and at least 2 years of professional experience providing parenting education or other related family support and education services. Preferred Qualifications: AA or BA degree in Early Childhood Edu or Child Development, Family Studies, Social Work or other college degree with a program of study, including 18 credits in early childhood education and/or child development. If the degree is in a field other than Early Childhood Education, Child Development, Family Studies, or Social Work, the candidate must have at least 1 year of providing parenting education or other related family support and education services. Completion of supervised student teaching in an early childhood setting is considered work experience.

**Essential Job Tasks:** Assist/develop and implement an individualized, multicultural curriculum and utilizes developmentally appropriate practices, which meets the needs and interests of parents, pregnant women and their children, federal Head Start and other program requirements. Assist with the recruitment and enrollment of children and pregnant women into the Maricopa County Head Start Zero – Five program. Plan, schedule and conduct weekly home visits with each enrolled family or pregnant woman. Lesson plans for each home visit shall be developed and implemented with each family or pregnant woman, based upon the individual needs of the child and family and comply with program requirements. Assess each child's health and nutrition status against Head Start and program requirements, identify health needs, and plan with families or pregnant women on how to meet these health needs, and track and monitor the child's health status to ensure all health and nutrition needs are met. Complete weekly observations on children to monitor and document children's developmental progress. Complete formal developmental assessments on children three times per year and work with parents to develop an Individualized Education Plan based on these assessment results. Attend IEP or IFSP meetings for children with disabilities and develop lesson plans that support the attainment of goals identified in these plans. Provides parents and pregnant women with training, education and assistance related to early childhood development, health, nutrition, social services, parent involvement, and education to support their role as the child's primary nurturer and educator. Facilitates learning and fosters multi-directional communication within the family. Plans, schedules and conducts bi-monthly group socialization experiences with enrolled families to promote adult to adult interaction, child to child interaction, and adult-child interactions. Provides educational materials and equipment for use in the home.

Complete Posting and Applications may ONLY be found online at: <http://www.maricopa.gov/jobs>



**Maricopa County**

